



JOB OPPORTUNITY BULLETIN

CLASSIFICATION: ENERGY COMMISSION SPECIALIST III (TED)

TENURE: PERMANENT

TIME BASE: FULL TIME

SALARY: \$6,952.00 - \$8,649.00

**LOCATION: ENERGY EFFICIENCY RESEARCH OFFICE
DOWNTOWN SACRAMENTO, CA**

FINAL FILING DATE: April 25, 2019

Under general direction of the Energy Resources Specialist III (Supervisory), for the Energy Efficiency Research Office's Building Efficiency Research Unit, the incumbent leads interdisciplinary and/or interdivisional teams to plan and implement building energy efficiency research that enables achievement of the state's policy goals associated with reducing greenhouse gas emissions, decarbonization, and doubling energy efficiency of buildings and helping to achieve carbon neutrality by 2045.

DUTIES/RESPONSIBILITIES:

- Serve as the lead policy and technical expert for building energy efficiency research and technology. The incumbent combines technical understanding with strategic policy considerations for the most complex and sensitive issues, requiring substantial interaction with policy-level staff at state and local governments, federal agencies and national laboratories, academic institutions, and private organizations and performs the following in the energy efficiency research and technology core area:
 - Coordinates complex technical work, recommends initiatives to the Electric Program Investment Charge (EPIC) investment plan, Natural Gas Research and Development budget plan based on changing constraints and state policies;
 - Provides oversight and direction for complex technical analytical assessments and evaluations of technologies and strategies for achieving the state's energy policy goals;
 - Provides direction to technical staff in developing energy efficiency research portfolios;
 - Consults with experts in evaluating energy market needs and makes recommendations for energy efficiency actions and strategies needed to meet those needs;
 - Addresses complex, sensitive issues related to energy efficiency research technology and policy;
 - Ensures that market and technical issues are addressed by developing goals and targets to ensure selected RD&D projects have a high potential for rate payer benefit and market success;
 - Recommends and implements collaborative strategies to meet state energy policy goals;
 - Coordinates research policy with other agencies, Governor's Office, members of the legislature, utilities and others;
 - Advise management in regard to the direct impacts of energy efficiency research on state energy policy;
 - Aggregates, distills, and synthesizes complex technical results from energy efficiency RD&D programs into Energy Commission policy options and new program initiatives for consideration by division management, Executive Office, Commissioners, and the legislature;

View full duty statement at <https://www.energy.ca.gov/careers/jobs.php>

- Act as the liaison between divisions for research needs of the Energy Efficiency Research Office;
- Provides recommendations to the Energy Resources Specialist III (Supervisory), Deputy Director, and Executive Director.
- Coordinate the development of policy and/or legislative recommendations through the annual Integrated Energy Policy Report (IEPR), rulemakings of the California Public Utilities Commission, such as the Energy Efficiency Strategic Plan and other policy venues. Build strategic partnerships statewide and nationwide to ensure the high levels of collaboration with appropriate partners to maximize leveraging of market connections and funding for the program. Act as the liaison with energy utilities and represent the office in discussions concerning research needed to meet state technical policy goals.

DESIRABLE EXPERIENCE/QUALIFICATIONS: The successful applicant should have

- Knowledge of state contracting procedures, and experience and ability to manage and direct complex contract activities to meet program goals and objectives.
- Excellent analytical and report writing skills including proper grammar and punctuation rules, and the ability to reason logically and creatively while utilizing a variety of analytical techniques.
- Excellent communication skills including the ability to follow instructions and communicate ideas and thoughts effectively with a large diverse technical staff.
- Excellent interpersonal skills, including a proven ability to work in a team atmosphere under pressure effectively, as well as independently and at own initiative.
- Knowledge of research methods and techniques and the ability to prepare research and statistical reports.
- Ability to gather, compile, analyze, and interpret written and numerical research data.
- Intermediate to Advanced skills with Microsoft Access, Microsoft Excel, and Microsoft Word computer programs.
- Ability to make effective presentations and interact effectively with both internal and external parties.
- Proficiency on a personal computer and familiarity with word processing, data base management, spreadsheets, models and graphics.

WHO MAY APPLY: Interested applicants must submit a completed Standard State Application (Form STD. 678) with an original signature to the contact/address listed below. Electronic applications will also be accepted. You must clearly indicate the basis of your eligibility (i.e. list, transfer, SROA/Surplus, reinstatement, etc.) including the following, RPA 310-289 and Position #535-310-4186-003, in the "Explanation Section" of the STD 678. Resumes are welcome but do not take the place of the completed State Application STD 678. Applications will be screened for experience and only the most qualified will be contacted for an interview. NOTE: Failure to comply with the filing instructions and incomplete applications received will not be considered.

SUBMIT APPLICATIONS TO:

Personnel Services Office
Attn: RPA #310-289
1516 9th Street, MS-3
Sacramento, CA 95814
Phone: 916-654-4309

California Relay (Telephone) Service for
the Deaf or Hearing-Impaired
From hTDD Phones: 1-800-735-2929
From Voice Phones: 1-800-735-2922
personnelservices@energy.ca.gov